



University of Jammu

For MDP 2nd and 4th Semesters (DDE & Pvt.)

To be filled by the Candidate with her / his own handwriting

Page No.: _____

(April 2022)

(April 2022)

Examination.....

Subject

Paper

Course No.....

Date.....

Total No. of Pages used	
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Code No.: To be filled by Office

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Code No.:
To be filled by Office

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Roll No:

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To be filled by the Candidate

Candidate's Name	
Father's Name	
Examination	
Subject	
Course No.	
Date	
Candidate's Signature	

FOR EVALUATORS

Q.No.	Part-I	Part-II	Part-III	Part-IV	Marks
Total Marks					

Stamp of the concerned Coordinator	
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(Kindly turn over)
{Please read instructions overleaf}

Total Marks in words.....

Signature of the Evaluator.....

University of Jammu

Guidelines for the conduct of Online Examination

- i. The examination will be held in online mode as per the weightage given in the schemes of the concerned Course/Subjects/Programmes already notified by the Academic Section of the University and the candidates have to attempt the paper accordingly.
- ii. **The pattern of the question paper for the examination would be as per statutes in vogue in a particular course/ subject with 66.67% weightage given to the written component and 33.33% weightage to the Viva-Voce/Oral examination.**
- iii. **The Viva-Voce/Oral examination in each paper would be held in the offline mode** and completed by the Coordinator concerned not later than four consecutive days after the completion of all the theory papers and the awards of the same be submitted to the concerned Section/Office of the University through the office of the Director(DDE) in a proper format.
- iv. Only those students who have filled the examination form for the session 2021 prior to the issuance of this date sheet can appear in the examination.
- v. The Question Papers will be made available to the students on the Student Exam Page by entering their Student ID/University Roll Number on the website <https://www.coeju.com> (Link : https://www.coeju.com/test/pg_studpage.aspx).
- vi. A specimen of the front page of the Answer sheet of A4 size page will be uploaded on the link i.e. www.coeju.com. The candidate may either download or take a print out which is to be pasted or attached on the front page of the answer sheet. The Answer Scripts of each paper should have this format on the front page.
- vii. The students will write on the front page of the Answer Sheet – the name, the parentage, University Roll No., Page No., Total pages used, and the Session. At no other point/place, the student will disclose his/her name /college name except putting his/her signatures (initials only) with the date of examination on the top of each page of the Answer Script. The use of any other indication for disclosing identity shall tantamount to unfair means and will be dealt with under the University statutes.
- viii. The students have to write the answers on A4-size double side-lining sheets only.
- ix. The students are advised to fill in all required columns on the front page before pasting/attaching it with the Answer Sheet.
- x. The students are advised not to write on the backside of the front page of the Answer Sheet format provided by the University.
- xi. In no case the number of pages of Answer Scripts should increase 40 pages (both sides including the front page).
- xii. The students shall submit /e-mail their answer scripts in compressed PDF FORMAT in a single file within 30 minutes after the completion of the paper. The e-mail address shall be available on the student exam page.
- xiii. The candidates shall submit hard copies of the answer scripts on the completion of all examinations to the office of the concerned Coordinator (personally) with in four (4) days against a proper receipt.
- xiv. Use of unfair means i.e. copying directly from books, internet sources, plagiarism, etc. shall lead to strict action as provided in the statutes.
- xv. No hard copy of the answer script shall be entertained from the candidates directly by the office of the Controller of Examinations. Only the Director (DDE) is authorized to submit the hard copies of the Answer Scripts in proper packet sealed form by arranging subject-wise along with memo in packets after the conduct of said examinations/viva voce for evaluation who shall submit the same along with awards to the office of the Controller of Examinations, University of Jammu.
- xvi. **There shall be no provision of Re-evaluation/Re-checking in the Online Exams.**

All the important announcements / information / notices related to examinations are always uploaded on the link of the Controller of Examinations, University of Jammu website and ONLY THESE ARE TO BE CONSIDERED AUTHENTIC.